

Neighborhood Plan Process - Updates

Table: 21.10.090A based on BMC citations: 20.20.010 - 21.10.270.
(with new recommendations)

DRAFT 9/19/2006

(Ref) Line	Process Steps	Timeline	(Optimal) Calendar	Who	Legal Citation / Description
1	Description of proposed action (meeting w/Neighbors)	2-3 weeks	November	Applicant	BMC# 20.20.020.B
2	by Applicant (in newsletter)				
3	2 - 3 paragraphs				
4	Pre-application meeting by appointment with	1 week	November	Applicant	BMC# 20.20.070, 21.10.150.A
5	Planning Staff				
6	Letter of Intent, due December 1	1 week	Dec 1st	Applicant	BMC# 20.20.060.C / .D BMC# 21.10.150.B
7	(Official offices)				
8	City Council, chair				
9	Planning Commission, chair				
10	Planning and Development, Director				
11	Planning shall forward to, city and county,				
12	all appropriate departments Parks, Police, etc.				
13	Mayor's office, Mayor & MNAC				
14	(other groups)				
15	Is the Neighborhood plan being updated?				
16	NO				
17	YES				
18	Deferred to be part of the Update 1 year maximum				BMC# 20.20.030.B.1 [1] [2][A]
19					
20	Planning determines: is the Neighborhood Plan up to date?			Planning	BMC# 20.20.030.B.1
21	(7 years old or less),				(new)
22	Creates and delivers amendment summary packet		Jan MNAC mtg	Planning	(new)
23	YES	NO			
24	Notification to Neighborhood Association			City Council	(new)
25	and Applicant of screening date			/Planning	
26	Screening by City Council		March	City Council	BMC# 20.20.030.B.2
27	Wide impact to city and neighborhoods?				
28	NO, Narrow/minor/local	YES, Wider/major			
29	Approved for Scheduling	Deferred to be part of future Neighborhood Plan Update 1 year maximum			[2][A]
30					
31					(needs to be scheduled)
32	Notification of Neighborhood meeting (10 & 14 days)	2 weeks		Planning	BMC# 21.10.180.B & C
33	Pre-application Neighborhood meeting			Applicant/Neighborhood	BMC# 21.10.180 (full details)
34	Application and fee payment			Applicant	BMC# 21.10.190.A
35	Staff review and SEPA threshold decision			Planning	BMC# 21.10.150.C 16.20
36					
37	DNS	DS			
38	Prepare Environment Impact Statement			Planning	?
39	Public hearing notice, including purposed ordinance language (if any)			City	BMC# 21.10.150.D
40	Mail, post, and publish				BMC#21.10.290
41	Same recipients as earlier notices				GMA#36.70A.020
42	Minimum 30 days prior to hearing				RCW#36.70A.035
43	Planning Commission hearing(s) and recommendation			Planning	BMC# 21.10.150.E.F
44	Public hearing notice, including purposed ordinance language (if any)			City	BMC# 21.10.150.G
45	Mail, post, and publish				GMA#36.70A.020
46	Minimum 30 days prior to hearing				BMC#21.10.290
47	City Council hearing and directive			City Council	BMC# 21.10.150.H
48	Action on Ordinances (by December)	30 days	December	City Council	(60 days to implementation?) [B]
49	Is final decision.				
50	Appeal of Type VI Decision	21 days		Public	BMC# 21.10.150.I BMC# 21.10.250 BMC#21.10.290
51	Optional				
52					

[1] = Needs modification of current code to reflect max of 1 year deferment.

[2] = Within a max of one year deferment of [1].

[3] = WAC#365-195-845

[A] = Relationship to City of Bellingham Comprehensive Plan , WAC#365-195-800 / GMA # 36.70A.040

[B] = Time guidelines: WAC# 365-195-845, GMA#36.70A.020

(includes RCW citations.)